

CIPS CBE EXAMINATION ENROLMENT FORM

July - 2019

IT'S QUICKER AND EASIER TO BOOK YOUR EXAM ENTRY ONLINE www.cips.org/MyCIPS



PART 1 – ABOUT YOU: PLEASE COMPLETE IN FULL

Name _____ Membership No: _____
Address: _____ Tel / Mobile: _____
Email: _____

Email address is mandatory to sit a CIPS CBE examination

Your membership must be current to enter for all assessments. If your membership is not current, you must renew or submit your new member registration form with payment 10 working days before the exam closure date. After this date we cannot guarantee that you can be enrolled for the examination(s). All examination dates can be found on the CIPS website www.cips.org/learn/student-zone.

EXAM CENTRE INFORMATION

If you are registered with a study centre, please contact them directly to book your exam.

Learners choosing to sit at a CIPS Exam Centre will be charged a venue fee for each exam entry to subsidise the cost of supplying these facilities. If you are sitting at an alternative centre, there may be a venue fee charged by your centre for hosting your examination in addition to the exam fee. Please contact your centre to confirm.

All CIPS study centres and exam centres can be found using our centre finder tool on the CIPS website <http://study.cips.org/>

PART 2 – YOUR EXAMINATION CHOICES

Please ensure you have read the CIPS Rules for examinations and enrolment carefully about how to complete this section of the form. Candidates are required to complete all parts of this form – to ensure enrolment is not delayed.

I wish to sit my examination(s) at the following centre: (please select two options in case option 1 is not available).

Option 1		Option 2	
----------	--	----------	--

Level 2 – Certificate in Procurement & Supply Operations

<input type="checkbox"/>	L2M1	Introducing Procurement and Supply
<input type="checkbox"/>	L2M2	Procurement and Supply Operations
<input type="checkbox"/>	L2M3	Stakeholder Relationships
<input type="checkbox"/>	L2M4	Systems Technology
<input type="checkbox"/>	L2M5	Inventory, Logistics and Expediting
<input type="checkbox"/>		

Level 3 – Advanced Certificate in Procurement & Supply Operations

<input type="checkbox"/>	L3M1	Procurement and Supply Environments
<input type="checkbox"/>	L3M2	Ethical Procurement and Supply
<input type="checkbox"/>	L3M3	Contract Administration
<input type="checkbox"/>	L3M4	Team Dynamics and Change
<input type="checkbox"/>	L3M5	Socially Responsible Procurement
<input type="checkbox"/>	L3M6	Socially Responsible Warehousing and Distribution

Level 4 – Diploma in procurement and supply

<input type="checkbox"/>	L4M2	Defining Business Need
<input type="checkbox"/>	L4M3	Commercial Contracting
<input type="checkbox"/>	L4M4	Ethical and Responsible Sourcing
<input type="checkbox"/>	L4M5	Commercial Negotiation
<input type="checkbox"/>	L4M6	Supplier Relationships
<input type="checkbox"/>	L4M7	Whole Life Asset Management

Level 5 – Advanced diploma in procurement & supply

<input type="checkbox"/>	L5M2	Managing Supply Chain Risk
<input type="checkbox"/>	L5M3	Managing Contractual Risk
<input type="checkbox"/>	L5M5	Managing Ethical Procurement and Supply

Please note booking using an enrolment form can take up to 5 days to process you will be allocated a time and date for your exam subject to centre availability. This will then be included on your exam confirmation on your MyCIPS account.

PART 3 – HOW TO PAY

Please note that your entry will not be processed if the correct payment is not received with your form. Fees are available on the CIPS website www.cips.org/learn/student-zone and can be found [here](#).

<input type="checkbox"/>	UK sterling cheque enclosed (payable to CIPS)
<input type="checkbox"/>	Money on CIPS account
<input type="checkbox"/>	Paid by BACS (remittance must be enclosed)

Please select bank account paid (details over):

<input type="checkbox"/>	UK
<input type="checkbox"/>	South Africa
<input type="checkbox"/>	Australia

PART 4 – SIGNATURE AND DATE

The provision of examination service by CIPS contained in this examination enrolment form is subject to the conditions of entry provided in the CIPS Examination Enrolment Terms and Conditions <https://www.cips.org/learn/student-zone/policies-and-procedures>.
By returning this form you acknowledge that you have read, understood and accept those conditions, which include exclusions and limitations of liability on the part of CIPS.

I agree to the conditions of entry in the CIPS examination(s)

Signed

Date

Please send completed enrolment forms to computerbasedexams@cips.org

CIPS CBE EXAMINATION ENROLMENT FORM

July - 2019

IT'S QUICKER AND EASIER TO BOOK YOUR EXAM ENTRY ONLINE www.cips.org/MyCIPS



CIPS Bank details are as follows:

United Kingdom	
Bank:	Barclays Bank PLC
Sort code:	28-81-53
Account No:	00511935
Account Name:	The Chartered Institute of Procurement & Supply
VAT No:	GB 342 6489 42
IBAN No:	GB48 BARC 2081 5300 5119 35
SWIFT Code:	BARCGB22
Australia	
Bank:	ANZ 388 Collins St
Account Name:	CIPS Australia Pty Ltd
BSB:	013-006
Account No:	4982 47384
Swift Code:	ANZBAU3M
New Zealand	
Bank:	ANZ Westgate, Shop B1, Westgate Shopping Centre Westgate Drive, Massey Auckland 0614, New Zealand
Account Name:	CIPS Australia Pty Ltd
Branch Code:	1839
Account No:	01-1839-0231036-00
Swift Code:	ANZBNZ22
South Africa	Please use this account if you are a student/ study centre outside of the South African borders.
Bank:	Centurion
Account Name:	CIPS SA
Account No:	6230 8072 066
Swift Code:	FIRNZAJ926
Branch Code:	261550
South Africa	Please use this account if you reside within South African borders.
Bank Name:	First National Bank
Account Name:	CIPS PB South Africa (PTY) LTD
Branch Name:	COMM Account Services Cust
Branch Code:	210554
Account Number:	62774444170
Swift Code:	FIRNZAJJ

If you are making payment and submitting an enrolment form to the British Council please use the below accounts:

Johannesburg & Cape Town British Council	
Bank:	Standard Chartered Bank
Account Name:	British Council – Main
Account Number:	80191330531
Sort Code:	730020
Swift Code:	SCBLZAJJ
Gaborone British Council	
Bank:	Standard Chartered Bank
Account Name:	British Council
Account Number:	0100176604300
Branch Name:	Hemamo
Branch Code:	662767

Please send completed enrolment forms to computerbasedexams@cips.org